

## POSTGRADUATE STUDIES IN CONSERVATION MEDICINE – APPLICATION DOCUMENT

### 1. Personal Details

Title ..... Surname .....

Given Names .....

Gender (M or F) ..... Date of Birth ...../...../.....

Previous Name .....

(If applicable. Note if any of your academic transcripts contain a different name, you are required to provide a certified copy of proof of name change – photocopies are not acceptable).

Email .....

### 2. Postal Address

No. & Street .....

Suburb .....

State/Country ..... Postcode .....

Home Phone ..... Work Phone .....

Fax ..... Mobile .....

### 5. How did you find out about the course?

- Website  
 Advertisements in Veterinary Journals  
 Other (please provide details) .....
- Personal/professional recommendation  
 Conference/Expo

### 6. Final Checklist

Use this checklist to ensure that you have completed **ALL** the steps necessary for your application. You may not be considered if your application is incomplete.

- Tick if you have attached a certified copy of your veterinary degree to this document.  
 Tick if you have supplied your 2 referees with the Referee Report templates.  
 Tick if you have attached certified proof of current registration with relevant Veterinary Surgeons' Board.  
 Tick if you have attached a Personal Statement to this document.  
 Tick if you have attached a CV to this document.  
 Tick if you have specified DVD requirements.  
 Tick if you have provided details on your Continuing Professional Development (CPD).  
 Tick if you have provided your email address.  
 Tick if you have submitted your application via the Online Application system. <http://www.murdoch.edu.au/Future-students/>

### 7. Declaration

Please note that there are considerable penalties for making a false declaration by providing misleading or untrue information to the University.

I declare that the information supplied in this application and the accompanying documentation supporting it are correct and complete. I acknowledge that the provision of incorrect information or documentation relating to my application may result in withdrawal of any offer of a place and, if admitted to the University, cancellation of my enrolment.

I authorise Murdoch University to obtain further information about me from educational and other institutions, which I have included in this application and/or accompanying documentation.

I understand that Murdoch University may disclose the personal information I have given in this application (and supporting documentation) to the Department of Education, Science and Training (DEST) and that DEST will collect and store my personal information for use in connection with the Higher Education Management Information System.

Signature \_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date

**THIS FORM MUST BE RETURNED TO:**

**Postgraduate Studies in Conservation Medicine  
Postgraduate Office – School of Veterinary and Biomedical Sciences  
Murdoch University  
South Street, MURDOCH 6150 WESTERN AUSTRALIA**

### 3. Home Address

No. & Street .....

Suburb .....

State/Country ..... Postcode .....

You must notify the University immediately of any change of address.  
Telephone (08) 9360 6538 or email [admissions@murdoch.edu.au](mailto:admissions@murdoch.edu.au)

### 4. Application Details

Application closing dates:

- Applications for Semester one (commencing study in February) - 31 October
- Applications for Semester Two (commencing study in August) - 31 May

Please indicate which course you are applying for.

- Postgraduate Certificate in Veterinary Conservation Medicine  
 Master of Veterinary Studies in Conservation Medicine  
 External Part Time  
 External Full Time       Internal Full Time  
 Semester One (commencing study in February)  
 Semester Two (commencing study in August)

Year .....

Citizenship .....

# Postgraduate Studies in Conservation Medicine

## 8. Administrative Queries

Administrative queries related to postgraduate studies in conservation medicine and the application process should be directed to:

Postgraduate Studies in Conservation Medicine  
Postgraduate Office - School of Veterinary and Biomedical Sciences  
Murdoch University  
Telephone: (61 8) 9360 2640  
Email: [conservationmedicine@murdoch.edu.au](mailto:conservationmedicine@murdoch.edu.au)

Please Note: The Master of Veterinary Studies (Conservation Medicine) and Postgraduate Certificate in Veterinary Conservation Medicine are available only to students with a veterinary degree. The veterinary degree can be Australian or international. These programs are offered on a full-fee paying basis only. (Australian residents may be eligible for FEE-HELP – visit [www.goingtouni.gov.au](http://www.goingtouni.gov.au) ).

## 9. Personal Statement

Please ensure that you attach a statement of no more than 500 words in support of your application. The statement should include information you believe will assist the University to assess your application. For example, you might explain how your previous studies, research or work experience relate to the course for which you are applying. You should also give details of any academic distinctions or prizes you may have received and any publications or other scholarly or professional achievements you believe may be relevant.

## 10. Recent Continuing Professional Development (CPD)

- (a) How many journals do you read on a regular basis? .....
- Supply journal titles .....
- .....
- .....
- .....
- (b) How many CPD courses did you attend last year? .....
- Supply course titles .....
- .....
- .....
- .....
- (c) How many veterinary conferences have you attended in the last 3 years? .....
- Supply conference titles .....
- .....
- .....

## 11. Curriculum Vitae

Please ensure that you attach a current **curriculum vitae** with this document

## 12. Current Registration

You are required to provide certified proof of current registration with your local Veterinary Surgeon's Board. Current registration is a pre-requisite for students who select to undertake a field placement for the unit VET639 Conservation Medicine Field Placement/Project. If you are not currently registered please state the reason.

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## 13. Employment

Please indicate your current employment

Veterinary Practice/Institution	Full/Part time	State/Country
.....	.....	.....

## 14. Equipment Requirements for Required Units

Students will need to have access to a DVD player and the internet in order to access online materials.

Students will need to have computer equipment suitable for online study as outlined at the following link:

<http://help-online.murdoch.edu.au/about/compreq.html>

### DVD/Video Recorder – please specify requirements

- DVD – PAL
- DVD – NTSC

- VIDEO - PAL
- VIDEO – NTSC
- OTHER (please specify) .....

## 15. Program Structure

Details on the program structures for the Master of Veterinary Studies (Conservation Medicine) and Postgraduate Certificate in Veterinary Medicine, can be found at the following address: <http://www.vetbiomed.murdoch.edu.au>

## 16. Duration of Course

The Master of Veterinary Studies (Conservation Medicine) course is a one year, full-time course which can be undertaken on a part-time basis, up to a maximum of four years.

The Postgraduate Certificate in Veterinary Conservation Medicine is a six month, full-time course which can be undertaken on a part-time basis up to a maximum of two years.

This is based on the requirement of at least one unit being undertaken each year.

## 17. Weekly Study

Veterinarians who are working full-time or have family commitments should enrol in part-time mode and undertake one unit of study per semester.

It is recommended that students dedicate at least 15 hours per unit to their study each week in order to maintain a manageable study program.

## 18. Credit of Certificate units to Master of Veterinary Studies (Conservation Medicine)

Students enrolled in the Postgraduate Certificate in Veterinary Conservation Medicine are able to apply to transfer into the Master of Veterinary Studies (Conservation Medicine) either during or upon completion of the Postgraduate Certificate. The required units that the student has completed in the Certificate can then be credited towards the Master of Veterinary Studies Program.

# Application Form Instructions

## Who should use this form

Graduates (or students intending to graduate in the semester prior to commencement of postgraduate study) applying for admission into Postgraduate Coursework Studies in Veterinary Science.

Separate application forms are available for other Masters by Coursework courses offered by the University. Applications for Masters by Dissertation, Professional Doctorates and PhDs are available from the Research Degrees and Scholarships Office (08) 9360 6506 or via the Research website <http://www.research.murdoch.edu.au/rds/prospective.asp>

## Completing the Application Form

All applicants must complete all of the numbered sections.

## Documentation to be attached with the application form

Please note – only originals or certified copies are acceptable. Copies of documentation are acceptable if certified by:

- i. the issuing institution
- ii. a Justice of the Peace
- iii. a Commissioner of Declarations
- iv. Murdoch University's Prospective Students' and Admissions Centre

Applications submitted without full and proper documentation, or with no explanation as to why documentation is not available, will not be assessed.

## 1. Academic Transcript and Degree Award

You are required to provide an original or certified copy of your academic transcript(s) detailing results of the studies you have undertaken plus an original or certified copy of your qualification award confirming completion of the qualification.

Documentation for studies undertaken at Murdoch is not required. Please ensure that transcripts include explanations of grades and abbreviations used (this is usually on the back of the transcript). If these documents are not available when you apply, you should indicate when you are likely to have them, and forward them to the Postgraduate Studies Office as soon as possible.

## 2. Proof of Name Change

If any of your transcripts contain a different name, you must provide an original or certified copy of proof of name change (eg. Birth certificate, marriage certificate).

## 3. Permanent Humanitarian Visa

If you hold a Permanent Humanitarian Visa, you must supply the original or a certified copy of your passport showing the grant of the visa.

## 4. Referee's Reports

You will need to obtain two written referee's reports. One of these should come from an academic staff member conversant with your most recent academic work. The second referee report should be from an employer or professional colleague, however in the case of students intending to graduate it can be from an additional academic referee.

The reports, which will be private and confidential, will be treated in the strictest confidence by the Selection Committee and officers of the University who are required to handle such documents.

Please ask each referee to complete one set of the attached forms and forward it directly to the Postgraduate Studies Office by the closing date.

Enquiries with regards to referee's reports are to be directed to [conservationmedicine@murdoch.edu.au](mailto:conservationmedicine@murdoch.edu.au)

## Fees

For information on fees, please see Murdoch University's Prospective Student's website:

<http://handbook.murdoch.edu.au/study/fees.html>

## Closing dates for application

- **31 October for Semester 1 (commencing study in February)**
- **31 May for Semester 2 (commencing study in August)**





# Employer or Professional Referee's Report

## Instructions for the Applicant

Complete the section below and pass the report to a person whom you wish to act as your referee. That person should be an employer or former employee, or professional colleague.

Surname ..... Given Names .....

Course being applied for .....

This report should be returned by

- 31 October for Semester 1 (commencing study in February)
- 31 May for Semester 2 (commencing study in August)

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## Instructions for the Referee

This assessment will be treated in the strictest confidence by the Selection Committee and officers of the University, who are required to handle such documents.

Please complete this report and send it to:

Postgraduate Studies in Conservation Medicine  
Postgraduate Office - School of Veterinary and Biomedical Sciences  
Murdoch University  
South Street  
MURDOCH 6150  
WESTERN AUSTRALIA

## Please do not return this report to the applicant

Referee's Name ..... Position .....

Address .....

.....  
.....

1. How long have you known the applicant? .....

2. Are you the applicant's work supervisor?       Yes                       No

3. If No, indicate on what grounds you feel competent to comment on the application .....

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4. Indicate your assessment of the quality/value of the applicant's experience in terms of this application

Outstanding                       Above average                       Average                       Below Average

5. Describe briefly the level of responsibility and the work undertaken by the applicant while employed by your organisation or while professionally known to you

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